

## POSITION DESCRIPTION

<b>Job Title:</b>	<b>Occupational Therapist</b>
<b>Reporting to:</b>	<b>Clinical Lead</b>
<b>Status of Employment</b>	<b>FTE Negotiable (Up to 1 FTE / 76 hours per Fortnight)</b>
<b>Location</b>	<b>Karratha and surrounding communities</b>
<b>Direct Reports:</b>	<b>N/A</b>

### 1. The Position

As a member of the Health Services team, this role will provide high quality, culturally appropriate and evidence-based therapy services to our clients. You will work with individuals, their families and their key stakeholders to develop individualised plans and services to clients of all ages and abilities.

You will have National registration and/or membership with your professional body and have a passion for assisting clients to reach their full potential.

The position is based at Karratha Central Healthcare and is part of a multi-disciplinary team, providing patient-centred care to people in the West Pilbara.

### 2. Qualifications

Tertiary qualification in Occupational Therapy that meets eligibility requirements for registration with the Occupational Therapy Board of Australia, plus AHPRA registration.

### 3. Supervisory Responsibilities

There are no direct supervisory responsibilities with this role, however you will work as part of the broader Health Services team.

### 4. Hours of Work

This position will be employed on a permanent basis with flexible working hours available. Some out of hours work and travel will be required as part of this role.

### 5. Appointment Pre-requisites

Any offer of employment will be subject to:

- National Police Records Check
- Working with Children Check
- Evidence and verification of credentials
- Evidence of Professional Indemnity Insurance

## 6. Primary Responsibilities

Duties
<p><b>CLINICAL</b></p> <ul style="list-style-type: none"> <li>• Undertake assessments and provide support for a variety of clients including with daily living activities, education, leisure and play activities and social participation.</li> <li>• Develop and implement programs, strategies and materials to enable clients to achieve their goals.</li> <li>• Work collaboratively and as part of a team to ensure optimal client care and support, including participating in case conferences, working groups or service meetings.</li> <li>• Participate in staff clinical education/development sessions in accordance with evidence based best practice.</li> <li>• Collaborate with all staff members to ensure holistic, quality and value for money service delivery.</li> <li>• Work within your Scope of Practice and in accordance with the relevant Accrediting Body.</li> </ul> <p><b>EDUCATIONAL</b></p> <ul style="list-style-type: none"> <li>• Provide information to other health care providers as required.</li> <li>• Provide evidence-based self-help materials to individuals, groups and community as required.</li> <li>• Maintain professional skills through continuing professional development.</li> </ul> <p><b>ORGANISATIONAL</b></p> <ul style="list-style-type: none"> <li>• Maintain a safe environment for clients and staff by ensuring compliance with workplace Occupational Health and Safety policies and procedures.</li> <li>• Collaborate with other members of the team to maintain Occupational Health and Safety including appropriate identification and notification of action for hazards, slips, lapses, accidents and incidents.</li> <li>• Make informed decisions confidently and solve problems fairly and effectively using resources available.</li> <li>• Develop and maintain professional relationships with key stakeholders to ensure a holistic approach to client care.</li> <li>• Actively demonstrate continuous quality improvement principles.</li> <li>• Perform other relevant duties as required by the Clinical Lead, including writing reports and collation of statistics.</li> </ul>

## 9. Selection Criteria

Essential
<ul style="list-style-type: none"> <li>• Relevant qualifications in Occupational Therapy and registration with AHPRA.</li> <li>• Demonstrated cultural competency.</li> <li>• Demonstrated knowledge of varied methods of assessments, treatment and evaluation withing Occupational Therapy practice.</li> <li>• Experience in managing a general client caseload.</li> <li>• Highly developed interpersonal and communication skills.</li> <li>• Demonstrated flexibility, adaptability, initiative and creative thinking.</li> <li>• Ability to work autonomously within a multi-disciplinary environment.</li> <li>• Ability to work as part of a team and a willingness to share with and learn from others.</li> <li>• Current NDIS Worker Screening Check, current working with children check, current first aid qualification, Current WA C class driver's licence or transferable equivalent.</li> </ul>

**Desirable**

- Knowledge of the National Disability Insurance Scheme (NDIS) and NDIS Plans.
- Experience in regional and remote health settings.

Reviewed	August 2021
Approved	Chief Executive Officer