

POSITION DESCRIPTION

Job Title:	Accredited Practicing Dietitian
Reporting to:	Clinical Lead
Status of Employment	Full-Time (76 hours per Fortnight)
Location	Karratha Central Healthcare
Direct Reports:	Nil

1. The Position

The Dietitian is responsible for providing high quality, culturally appropriate, evidence based dietetic services to families in the West Pilbara.

The role comprises one-on-one clinical services, group education, community nutrition services and may undertake project work. Facilitating and coordinating groups and health promotion activities within the community are key components of this role.

The Dietician is required to be flexible, multi-skilled and able to work collaboratively with a diverse range of individuals, groups and community agencies, including Aboriginal people and their communities.

Dietetics is delivered as part of a multi-disciplinary team of health professionals and so a collaborative, client-centred approach is essential to ensure the best level of care is achieved.

2. Qualifications

Tertiary degree (or equivalent) qualification in Nutrition and Dietetics and be eligible to hold the Accredited Practising Dietitian (APD) credential from Dietitians Australia.

3. Supervisory Responsibilities

There are no staff supervisory responsibilities.

4. Hours of Work

This position will be employed on a full-time basis of 76 hours per fortnight. Ordinary hours of work are Monday to Friday between the hours of 7.00am and 7.00pm, however there may be occasions where work outside of these hours is required.

In addition to your ordinary hours of work, you may be required to work reasonable additional hours that are necessary to fulfil your duties or as otherwise required.

5. Appointment Pre-requisites

Any offer of employment will be subject to the provision of:

- NDIS Worker Screening
- National Police records check
- Working with Children check
- Evidence and verification of qualifications
- Evidence of COVID-19 vaccination status or medical exemption

6. Primary Responsibilities

Clinical Responsibilities

- Collaborate with clinical staff, professionals and contractors in delivering culturally appropriate allied health services to the community.
- Provide safe, effective, client-centred care reflective of current knowledge, skills and experience in dietetic and nutritional education.
- Provide culturally appropriate assessment, therapeutic intervention and education services for clients with chronic disease.
- Develop culturally appropriate, audience specific educational tools and resources and conduct group education and community allied health promotion programs.
- Build capacity of local community workers to share nutrition messages and create healthy social norms through guidance and mentor activities.
- Advocate for healthy public policies that promote equitable health outcomes for local communities.
- Collaborate with members of the multi-disciplinary team and other relevant medical specialists and stakeholders to provide advice, knowledge and support, and actively contribute to team meetings and case discussions as required.
- Contribute to project-based activities such as needs analysis, asset mapping and project planning (including research and grant applications).

Operational Responsibilities

- Completion of administrative tasks, correspondence and reporting requirements.
- Maintain accurate and confidential client records in the clinical software program in line with organisational policy.
- Adherence to organisational policies and procedures and participation in continuous quality improvement activities and planning processes.
- Collect statistical information as required and record service delivery activity in relevant software applications.
- Collaborate with members of the multidisciplinary team in the development and review of guidelines, protocols or templates.
- Perform other reasonable duties in within clinical scope and capability as directed by the Clinical Lead.

Occupational Health and Safety

- Maintain a safe environment for clients by ensuring compliance with workplace Occupational Health and Safety policies and procedures.
- Collaborate with other members of the team to maintain Occupational Health and Safety including appropriate identification and notification of action for

hazards, slips, lapses, accidents and incidents where it applied to all Health Care providers within the program.

Professional Responsibilities

- Maintain professional registrations.
- Embrace opportunities for student placements/supervision, dependant on skills and experience.
- Make informed decisions confidently and solve problems fairly and effectively using resources available.

8. Selection Criteria

Essential

- Tertiary qualification in Nutrition and Dietetics and eligibility to be Accredited Practising Dietitian (APD) through Dietitians Australia.
- Knowledge, skills and experience in providing clinical dietetic services and education in the community setting.
- Ability and willingness to travel as part of a multidisciplinary outreach team.
- Demonstrated, well developed interpersonal and communication skills.
- Ability to develop and maintain productive relationships with clients, their caregivers and within a multidisciplinary team.
- Knowledge of effective health promotion strategies and experience in planning, implementing and evaluating nutrition health promotion activities in response to identified local need.
- Demonstrated effective organisational skills, with the ability to problem solve and apply principles of clinical risk management and quality improvement to the clinical setting.
- Competence with computer clinical software programs and Microsoft Office suite of applications.
- Knowledge of legislative and regulatory requirements in relation to Occupational Health and Safety.
- Current Police Clearance, Working with Children Check, NDIS Worker Screen, Senior First Aid and Driver's Licence.
- Evidence of full COVID-19 vaccination status or relevant medical exemption.

Desirable

- Experience in rural and remote health settings.
- Experience in working with Aboriginal and Torres Strait Islander people with an understanding of and appreciation for Aboriginal culture.